

# Peter Leeming Photography

## Fine Art Landscape Photography

<http://www.peterleemingphotography.com>

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Tel 07974 698065

### Terms & Conditions of booking

#### 1. Deposits required:

**1:1 full day:** A deposit of £125 is required for bookings more than four weeks in advance of the workshop start date. If you are booking within four weeks of the start date, the full amount of £180 is required.

**1:1 half day:** A deposit of £65 is required for bookings more than four weeks in advance of the workshop start date. If you are booking within four weeks of the start date, the full amount of £100 is required.

**Small group workshops full day** (max 3 clients): A deposit of £85 is required for bookings more than four weeks in advance of the workshop start date. If you are booking within four weeks of the start date, the full amount of £125 is required.

**Small group workshops half day** (max 3 clients): A deposit of £45 is required for bookings more than four weeks in advance of the workshop start date. If you are booking within four weeks of the start date, the full amount of £65 is required.

Deposits must be paid at the time of booking and should be sent with the completed booking form. On receipt of your booking, you will receive a confirmatory e mail. A confirmation letter plus receipt, and an invoice for the balance will then be posted to you. The balance is due four weeks before the start date. An e mail will be sent to you a few days prior to the balance being due. If the balance does not reach us by the date specified in our confirmation, we reserve the right to treat the booking as cancelled.

Upon receipt of your booking form and payment, you will be sent details of the location, directions to the location or meeting point, and a list of things to bring with you.

#### 2. Cancellations

In the event of your workshop being cancelled by Peter Leeming Photography due to unforeseen circumstances, you will be offered a place on an alternative workshop or a full refund including your deposit. Our liability is limited to the amount of any money you have paid to us.

If you cancel more than four weeks before the start date, then any money you have paid to us is fully refundable, minus your deposit. Every attempt will be made to re-let your place. If your place is re-let then any money you have paid to us is fully refundable, minus an administration fee of £30.

If you cancel between 28 days and 14 days before the start date you will receive a 50% refund, minus your deposit. Every attempt will be made to re-let your place. If your place is re-let then any money you have paid to us is fully refundable, minus your deposit.

If you cancel 14 days or less before the start date there will be no refund. Every attempt will be made to re-let your place. If your place is re-let then any money you have paid to us is fully refundable, minus your deposit.

If you wish to cancel your workshop please do so by e mail and in writing. The date the letter is received from you will be used to determine whether a refund will be made.

### **3. Liability**

Peter Leeming Photography reserves the right to alter any workshop itinerary in the event of adverse weather, travel conditions etc. In these circumstances, every attempt will be made to use a more suitable location for the workshop. Any itinerary given is in outline only and does not constitute a contractual obligation on the part of Peter Leeming Photography.

You the Client understand that during the course of a workshop with Peter Leeming Photography, you may visit a variety of outdoor locations. You the Client understand that during the full duration of the workshop and when travelling to and from the locations, you do so at your own risk and you take full responsibility for your actions.

It is a fundamental booking condition that you the Client accept the hazards involved in visiting remote areas and that you the Client take part in workshops at your own risk. It is recommended that Clients have adequate insurance in place for the duration of the workshop and the activities undertaken. The insurance should cover for cancellation and curtailment, medical and emergency expenses, personal accident, injury and death. In addition you should be insured against loss of or damage to baggage and personal possessions including all your camera equipment. It is also recommended that Clients hold their own Public Liability insurance.

Peter Leeming Photography does not accept liability for death, bodily injury or illness, nor for any damage to property caused by the Client during the workshop.

Peter Leeming Photography does not accept responsibility for any loss of valuables, including camera equipment, during a course or workshop, nor will Peter Leeming Photography be held liable for any costs incurred.

Peter Leeming Photography workshops are subject to a full and professional risk assessment, copies of which are available to clients.

Peter Leeming Photography has all relevant and necessary professional Public Liability Insurance arranged by Towergate Camerasure and underwritten by Aviva.

Peter Leeming Photography shall not be liable for any loss, damage or injury which is the result of adverse weather conditions, riot, war, strikes or other matters beyond the control of Peter Leeming Photography.

### **4. Other**

Workshop clients must communicate any perceived failure in the performance of this contract during the workshop to Peter Leeming Photography so that Peter Leeming Photography has the opportunity to achieve a satisfactory outcome. Should this not be possible, you should make your complaint known to Peter Leeming Photography in writing within fourteen days of the workshop concluding.

Workshop clients understand that any data they provide will be held only by Peter Leeming Photography for the purpose of the workshop booking and delivery. Data will not be passed to a Third party. In the case of payments via PayPal, Peter Leeming Photography does not see nor hold Credit Card information.

Unfortunately we are unable to accept bookings from persons under 18 years old.

By signing the booking form, you are agreeing to accept these Terms and Conditions. The person signing the form signs on behalf of all the other individuals included on it, so that all are bound by the booking conditions.

**Peter Leeming Photography**

**Registered address: Wayside, Wrench Green, Scarborough, North Yorks YO13 9AB**

